

Instructions for Motion of Sheriff's Sale Purchaser to Intervene:

This form may be used by someone who desires to become a party to and participate in the case in which he or she has purchased property at a Sheriff's Sale. The Court will not consider motions or requests by those who are not parties to the case. As a consequence, in order to make a request of the Court, the Sheriff's Sale purchaser must intervene. An example of this would be asking for more time to pay or vacate the sale.

1. Fill in the blanks in the caption with information from the case in which you were the purchaser. This information may be obtained by searching with the case number or the property address on the Court's docket located at <http://cpdocket.cp.cuyahogacounty.us>.
2. Fill in your name wherever "Name of Purchaser" appears.
3. Provide your reasons for intervening in the case. Often, this may be to request more time to pay or to vacate the sale. Add pages if necessary.
4. Attach a proposed motion or pleading. Other forms provided by the Court, such as the "Motion for Extension of Time" form, may be appropriate for the relief you are seeking.
5. Sign the Motion and include your contact information.
6. Sign and complete the Certificate of Service. See the form titled "Certificate of Service" for more information. The parties' addresses may be obtained by searching with the case number on the Court's docket located at <http://cpdocket.cp.cuyahogacounty.us>. Attach the completed Certificate of Service to your Motion.
7. Mail a copy of your Motion to the parties listed in the Certificate of Service.
8. File your Motion with the Cuyahoga County Clerk of Courts.
9. **If you fail to do any of the above, your Motion will likely be denied.**
10. Under Civ.R. 6(C), the other parties in the case have at least 14 days to respond to your Motion. Do not expect a ruling until after these 14 days have passed. Check the Court's docket located at <http://cpdocket.cp.cuyahogacounty.us> for a ruling on your Motion.

**COURT OF COMMON PLEAS
GENERAL DIVISION
CUYAHOGA COUNTY, OHIO**

Plaintiff

CASE NO. _____

vs.

JUDGE _____

Defendant

**MOTION OF SHERIFF'S SALE
PURCHASER TO INTERVENE**

Now comes the Sheriff's Sale purchaser _____ and moves this Court to
[Name of Purchaser]
intervene in this case pursuant to Civ.R. 24. _____ was the successful bidder
[Name of Purchaser]
at the Sheriff's Sale held in this matter and, as a consequence, has an interest in the property that
is the subject of this case. Further proceedings in this case may impair or impede the Sheriff's
Sale purchaser's ability to protect this interest. The Sheriff's Sale purchaser's interest is not
adequately represented by the existing parties. Specifically [state reasons for seeking to
intervene], _____

_____. A proposed motion or pleading is attached. [Attach proposed motion or
pleading].

Respectfully submitted,

[Signature of Sheriff's Sale purchaser]

[Printed name of Sheriff's Sale purchaser]

[Address, phone number and email address
of Sheriff's Sale purchaser]

Certificate of Service

A copy of the foregoing Motion to Intervene has been sent by regular U.S. Mail to the following parties or their counsel of record:

[Please list all parties in the case or their attorneys and their addresses]

[Signature of Sheriff's Sale purchaser]

[Printed name of Sheriff's Sale purchaser]

[Date]