

**2.0 ADMINISTRATIVE JUDGES**

- (A) The divisions of the Common Pleas Court shall be as follows:
- (1) General Division
  - (2) Domestic Relations Division
  - (3) Probate Division
  - (4) Juvenile Division
- (B) The Judges of The General Division shall select an Administrative Judge at the September judges' meeting under the terms and conditions as set as set forth in Superintendence Rule 4 (A). The candidates for Administrative Judge shall have completed a full term as a general division judge before assuming the office. The Administrative Judge shall be elected for a two (2) year term and may be re-elected. The election shall be by secret ballot if an election is contested; voting by proxy is not permitted. Election requires that the Administrative Judge receive a majority vote of the qualified sitting judges. The Administrative Judge shall have such powers and duties as set forth in Section (B) of Superintendence Rule 4.
- (C) The Administrative Judge shall be the presiding officer of the General Division and shall have full responsibility for and control over the administration, and docket and calendar of the General Division and shall be a spokesperson for the Court on all policy matters.
- (D) The Administrative Judge shall name the Chairperson and shall appoint members and fill vacancies of all committees. Upon election or reelection the Administrative Judge may change the membership of all committees.
- (E) There shall be the following committees and such other ad hoc committees as may be created by the Administrative Judge:
- (1) Civil Rules
  - (2) Criminal Rules
  - (3) Policy
  - (4) Probation
  - (5) Technology
  - (6) Veterans Service

*Passed by Emergency Vote 09/13/2017*