



**Cuyahoga County Court of Common Pleas
Dispute Resolution Department
Pre-Mediation Summary Form**

Party Submitting this Summary:

Case Number:

Caption:

Mediation Date:

Persons Attending Mediation:

Brief Factual Summary:

Legal Issues, including whether liability is in dispute:

Discovery Status:

Damages, include any liens and a list of specials:

Negotiation Status:

Last offer:

Last Demand:

Anything else you want the mediator to know:

Please submit your summary at least 14 days before the scheduled mediation. Include relevant attachments, as needed. Pleadings should not be attached. Summary forms may be submitted via email: civilmediation@cuyahogacounty.us or via fax: (216) 698-2203.

Please contact the Dispute Resolution Department with any questions or concerns at: (216) 443-8504.

This form is a privileged mediation communication and should not be filed with the Clerk of Courts.