

5.0 DOCKETS AND CALENDARS

The Clerk of Courts will perform his or her duties under the direction of the Court. In addition to the requirements of RC 2303.12 and RC 2303.13, the Clerk of the Courts will prepare and maintain for the use of the General Division Judges the following dockets and calendars:

- (A) A general appearance docket consisting of civil and criminal parts;
- (B) A journal consisting of civil and criminal parts;
- (C) A separate Special Cases Docket.

Effective 11/29/2021.