

2.0 ADMINISTRATIVE JUDGE

- (A) The divisions of the common pleas court are as follows:
- (1) General Division
 - (2) Domestic Relations Division
 - (3) Probate Division
 - (4) Juvenile Division
- (B) The judges of the General Division will select an administrative judge at the September judges' meeting under the terms and conditions as set forth in Sup.R.4(B). The candidates for administrative judge must have completed a full term as a general division judge before assuming the office. The administrative judge will be elected for a two (2) year term and may be reelected. The election will be conducted by secret ballot if an election is contested; voting by proxy is not permitted. To be elected, the administrative judge must receive a majority vote of the qualified sitting judges. The administrative judge will have such the powers and duties as set forth in Sup.R. 4.01.
- (C) The administrative judge will be the presiding officer of the General Division and have full responsibility for and control over the administration, docket, and calendar of the General Division and serve as a spokesperson for the Court on all policy matters.
- (D) In addition to standing committees set forth in section E, the administrative judge may create committees to address specific administrative or policy issues of the Court. The administrative judge will name the chairperson, and appoint members, and fill vacancies of all committees. Upon election or reelection, the administrative judge may change the membership of all committees.
- (E) The standing committees include the following:
- (1) Civil Rules;
 - (2) Criminal Rules;
 - (3) Probation; and
 - (4) Commissions.

Effective 11/29/2021.